



**Lufthansa Technik**  
Sofia



## TECHNICAL DATA ENTRY INTERN

What makes the ideas fly? For us – ambition, empathy, responsibility and, of course, our people.

Whether aircraft maintenance or engineering, supply chain and logistics, first year apprentice or highly specialized professional, we all are aviationers who think forward. We keep you flying!

### When you join our team, you will:

- Transfer data from different external technical documentation into internal system;
- Learn how to understand and interpret common technical terminology;
- Request missing documentation from internal sources;
- Perform data upload with maximum accuracy and quality;
- Read through different email documentation and refer it to the respective internal data

### You match our need, if you have:

- Are currently enrolled in a relevant degree program - experience in dealing with technical documentation is an advantage.
- Have very good PC skills – Word, Excel;
- Have very good English (both written and spoken);
- Have excellent communication and interpersonal abilities
- Have ability to work independently and as part of a team
- Are well organized and able to work independently;
- Are initiative and team player.

In connection with the current recruitment campaign for an employee for the announced position, your CV data and your contacts will be collected and recorded by Lufthansa Technik Sofia OOO. Some of the information that you provide voluntarily is personal information and falls under the special protection regime under the Law on Personal Data Protection. We inform you and you agree that the personal data provided by you will be processed for the purposes of the current selection process as well as stored for realization of future recruitment not longer than 3 years regarding the legitimate obligations of the data controller. Your data will be stored within the above-mentioned period as the end of the campaign, and of the campaign We consider that the end of the campaign is the moment of acceptance of the job offer by the candidate to whom we have proposed the position. Lufthansa Technik Sofia OOO can provide your personal information to corporate bodies and individuals who are assigned to actions and activities relating to the selection process and in respect of any future recruitment.

### What we offer:



Learning programs



Charity Committee



Multinational environment



Corporate events



Free parking



Subsidized canteen



Subsidized Multisport card

...and more...